



Memorandum

TO: MAYOR REED

FROM: Councilmember Johnny Khamis

SUBJECT: BUDGET DOCUMENT

DATE: May 21, 2013

APPROVED: 

DATE: May 21, 2013

Recommendation

That the following recommendation be enacted.

Proposal

Program Title: Outsourcing of PRNS Small Tree Care & Maintenance

Amount of City Funding Required: \$0

Fund Type: Parks Maintenance and Operations

Proposal Description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

An opportunity may exist to save the City significant dollars in tree care expenditures by leveraging non-profits or other service providers with tree expertise in our community. To begin the process of exploring this option we must first be able to determine the amount of resources PRNS is using to carry out small tree maintenance. Once the nature of the cost of our tree care requirements are better understood, PRNS can then look at placing a portion of these services out for competitive bidding.

It is recommended that during the first half of the 2013-2014 budget year that PRNS do the necessary data collection to understand the cost of small tree care and maintenance activities. Based upon the data collected, PRNS would then place small tree care out for competitive bidding and determine whether outsourcing would be more cost-effective than continuing to provide this service in-house. The goal would be to implement any changes to tree service on or before June 30, 2014. Based upon the outcome of the competitive bidding process, any savings that are generated can be budgeted in FY 2014-2015 for essential services.

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Department or Organization: PRNS

Department or Organization Contact:

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This change is:

One-time

Ongoing

The City Service Area to which the change best relates: Neighborhood Services