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Memorandum

TO: MAYOR REED

FROM: Councilmember
Donald Rocha

SUBJECT: CODE ENFORCEMENT OFFICER

DATE: May 22, 2013

Approved

Don Rocha PH

Date

5-22-13

RECOMMENDATION

That the following recommendation be enacted.

Proposal

Program/Project Title: **CODE ENFORCEMENT OFFICER**

Amount of City Funding Required: \$121,639 FY 13-14 and \$96,993 FY 15-16

Fund Type (i.e. General Fund, C&C funds, etc.): General Fund

Proposal Description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

This proposal would add a Code Enforcement Officer position to the Code Enforcement Department to assist with the hundreds of code cases and complaints for FY 13-14. Inadequate department staffing has made it difficult for code enforcement officers to follow-up on residents' concerns. An additional position would ease their case load and ensure that we are handling each case in a timely manner. This proposal would provide one-time funding in both the 13-14 and 14-15 fiscal years.

Funding Source

Essential Services Reserve (\$2 million)

Other (Program/Project/Fund):

Department or Organization: Planning, Building, and Code Enforcement Department

Department or Organization Contact (list contact information for the individual that certified cost estimates contained within your recommendation):

Name: Joe Horwedel

Phone number: (408) 535-7900

E-mail address: joseph.horwedel@sanjoseca.gov

This change is:

 x One-time Ongoing

The City Service Area to which the change best relates:

- Community and Economic Development Services
- Environmental and Utility Services
- Neighborhood Services
- Public Safety
- Strategic Support
- Transportation and Aviation Services